



Sibley SOIL AND WATER CONSERVATION DISTRICT

111 6th Street PO Box 161
Gaylord, MN 55334
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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6th Street, Gaylord, MN 55334,
February 9, 2016.

Meeting was called to order by Chair –Nielsen at 4:00 P.M.

Members Present: Chair, Robert Nielsen
Vice-Chair, Wayne Grams
Secretary, Kathleen Thies
Treasurer, Gary Schafer
Member, Paul Wiemann - Absent

Others Present: District Manager, Kevin Ostermann
District Technician/Water Planner, Ron Otto
District Technician, Joel Wurscher
Rush River/High Island Coordinator, Colten Draeger
Nicollet/Sibley SWCD Administrative Assistant – Melissa Lancaster
NRCS Soil Conservationist, April Sullivan - Absent
BWSR Board Conservationist, Adam Beilke - Absent

Upon a motion by Grams and seconded by Thies, it was moved to approve the agenda as presented. Ayes Nielsen, Schafer, Thies, Grams. Carried

Upon a motion by Grams and seconded by Thies, it was moved to approve the minutes of the January 2016 meeting. Ayes Nielsen, Schafer, Thies, Grams. Carried

Upon a motion by Thies and seconded by Grams, it was moved to approve 21 paid bills for January 2016 totaling \$52,257.86. Ayes Grams, Nielsen, Schafer, Thies. Carried

Upon a motion by Nielsen and seconded by Grams, it was moved to approve the February 2016 Treasurer's Report subject to audit. Ayes Grams, Nielsen, Schafer, Thies. Carried

Old Business: None

Cost Share:

Cost-Share contract 21(14) for Dave Panning well-sealing project is completed. Landowner is requesting final payment. Total cost of the project was \$800.00. Upon a motion by Grams and seconded by Schafer, it was moved to approve a final payment of \$400.00 and TA of \$100.00 for C-S 21(14) Dave Panning. Ayes Grams, Nielsen, Schafer, Thies. Carried

The District received a request for cost share assistance from Howard Brinkman FR-P2-4(14) for a streambank project. Total estimated cost is \$35,000.00 with TA of \$8,750.00. Upon a motion by Thies and seconded by Grams, it was moved to allocate: \$35,000.00 or 100% of the project cost with TA of \$8,750.00 from the State Cost Share Flood Relief Grant Phase 2 FY2014 for C-S contract Howard Brinkman FR-P2-4(14). Ayes Grams, Nielsen, Schafer, Thies. Carried

The District received a request for cost share assistance from Duane Kistner FR-P2-5(14) for a streambank project. Total estimated cost is \$45,000.00 with TA of \$11,250.00. Upon a motion by Grams and seconded by Thies, it was moved to allocate: \$45,000.00 or 100% of the project cost with TA of \$11,250.00 from the State Cost Share Flood Relief Grant Phase 2 FY2014 for C-S contract Duane Kistner FR-P2-5(14). Ayes Grams, Nielsen, Schafer, Thies. Carried

The District received a request for cost share assistance from John Darcey FR-P2-3(14) for a water & sediment control basin project. Total estimated cost is \$8,500.00 (EQUIP \$4,301.30 and cost share \$4,198.70 or 100%) with TA of \$1,049.68. Upon a motion by Thies and seconded by Grams, it was moved to allocate: \$4,198.70 or 100% of the project cost with TA of \$1,049.68 from the State Cost Share Flood Relief Grant Phase 2 FY2014 for C-S contract John Darcey FR-P2-3(14) Ayes Grams, Nielsen, Schafer, Thies. Carried

Nicollet SWCD agreement: Upon a motion by Schafer and seconded by Grams it was moved to approve that Sibley continues its agreement with Nicollet County SWCD to share a District Manager and Administrative staff between the two offices. Ayes Grams, Neilsen, Schafer, Thies. Carried

Area 6 Meeting: The Area 6 meeting will be held at 9:30 a.m. on March 1, 2016 in LeSueur at the Traxler's Hunting Preserve. Upon a motion by Thies and seconded by Grams it moved to approve all staff and supervisors to attend the meeting. Ayes Grams, Nielsen Schafer, Theis. Carried

MASWCD Leadership Institute: Upon a motion by Schafer and seconded by Grams, Board approval was given for staff and supervisors to attend the 2016 MASWCD Leadership Institute. The Leadership training consists of six sessions beginning March 23 of this year. Ayes Grams, Nielsen, Schafer, Thies. Carried

MASWCD Legislative Briefing & Day at the Capitol: Upon a motion by Grams and seconded by Thies, Board approval was given for staff and supervisors to attend the 2016 Legislative Briefing & Day at the Capitol which will be held March 21-22nd. Ayes Grams, Nielsen, Schafer, Thies. Carried

Computer & Server upgrade: It was brought before the Board that the Sibley office was in need of updated computer and sever equipment. Upon a motion by Grams and seconded by Theis, it was approved to purchase computer/printer equipment up to the amount of \$4,500.00. Ayes Grams, Nielsen, Schafer, Thies. Carried

Furniture purchase: It was brought before the Board that the Sibley office was in need of two new desks. Upon a motion by Thies, and seconded by Schafer, it was moved to approve the purchase of two desks up to the amount of \$1,800.00 each. Ayes Grams, Nielsen, Schafer, Thies. Carried

Resolution No. 2016-1: Upon a motion by Schafer and seconded by Grams it was moved to adopt Resolution No. 2016-1. See attached resolution. Ayes Grams, Nielsen, Schafer, Thies, Carried.

See attached sheet for NRCS report – See Attached

Staff & Other Reports: Otto reported on the Water Resources meeting, CRP meeting, 319 Grants training (held in Mankato), and BWSR training (held in Glencoe). Otto also reported that the Sibley year end reports were complete.

Wurscher reported on the totals to date of the tree orders, and also informed the Board of the Tree Day that is to be held at the Sibley office February 18th from 9:00 a.m. to 4:00 p.m.

Dreger reported that he is working to get labs for water sampling, reported that funds are available from the 319 Grant, and informed the Board that he received a grant for a water control structure on Clear Lake.

Next Meeting: March 8, 2016 at 4:00 P.M.

Adjourn: Upon a motion by Grams and seconded by Schafer, it was moved to adjourn the meeting. Ayes Grams, Nielsen, Schafer, Thies. Carried. Meeting adjourned at 4:50 P.M.

Approved: March 8, 2016

Secretary

SIBLEY SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

February 1, 2016

	CASH BAL			CASH BAL
<u>PROGRAM</u>	<u>1/1/2016</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>1/31/2016</u>
District Funds	\$ 86,595.23	\$ 51.03	\$ 1,746.02	\$ 84,900.24
Certificate of Deposit #1	\$ 18,743.49	\$ 7.41	\$ 0.00	\$ 18,750.90
County Funds	\$ 21,790.07	\$ 0.00	\$ 17,335.13	\$ 4,454.94
SWCD Service Grants	\$ 0.00	\$ 6,899.94	\$ 0.00	\$ 6,899.94
Easement Services Grant	\$ 4,557.00	\$ 0.00	\$ 0.00	\$ 4,557.00
WCA	\$ 9,259.65	\$ 0.00	\$ 0.00	\$ 9,259.65
NRGB Grant	\$ 0.00	\$ 0.00	\$ 0.00	\$ -
NRGB Match	\$ 15,015.57	\$ 0.00	\$ 0.00	\$ 15,015.57
Buffer Grant	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 25,000.00
Flood Relief Cost Share	\$ 354,974.87	\$ 0.00	\$ 33,145.61	\$ 321,829.26
Bevens Creek SSTS Program	\$ 0.00	\$ 0.00	\$ 0.00	\$ -
SSTS Technical Assistance	\$ 0.00	\$ 0.00	\$ 0.00	\$ -
Watershed Projects	\$ -	\$ 0.00	\$ 0.00	\$ -
Cost-Share Work	\$ 15,442.00	\$ 0.00	\$ 6,931.04	\$ 8,510.96
Total	\$ 551,377.88	\$ 6,958.38	\$ 59,157.80	\$ 499,178.46
Use of Cash				
Checking Acct.	\$ 8,553.27			\$ 6,295.41
Savings Acct.	\$ 524,081.12			\$ 474,132.15
Certificate of Deposit #1	\$ 12,004.33			\$ 12,004.33
Certificate of Deposit #2	\$ 6,739.16			\$ 6,746.57
Total	\$ 551,377.88			\$ 499,178.46
Accounts Payable				
	\$ 0.00			
Accounts Receivable		Total Net Worth		\$ 499,178.46
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		\$ <u>499,178.46</u>
February 9, 2016				
Approved			District Treasurer	