



Sibley SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6th Street, Gaylord, MN 55334,
November 9, 2016.

Meeting was called to order by Chair – Nielsen at 4:00 P.M.

Members Present: Chair, Robert Nielsen
Vice-Chair, Wayne Grams - Absent
Secretary, Kathleen Thies
Treasurer, Gary Schafer
Member, Paul Wiemann

Others Present: District Technician/Water Planner, Ron Otto
District Technician, Joel Wurscher
NRCS District Conservationist, April Sullivan
Nicollet/Sibley Administrative Assistant, Melissa Lancaster
District Manager, Kevin Ostermann
Rush River/High Island Coordinator, Coleton Draeger - Absent

Upon a motion by Schafer and seconded by Wiemann, it was moved to approve the agenda as presented. Ayes Schafer, Thies, Wiemann, Nielsen. Carried

Upon a motion by Wiemann and seconded by Thies, it was moved to approve the minutes of the October 2016 meeting. Ayes Schafer, Thies, Wiemann, Nielsen. Carried

Upon a motion by Grams and seconded by Wiemann, it was moved to approve 14 paid bills for October 2016 totaling \$7,142.70. Ayes Schafer, Thies, Wiemann, Nielsen. Carried

Upon a motion by Wiemann and seconded by Thies, it was moved to approve the November 2016 Treasurer's Report subject to audit. Ayes, Schafer, Thies, Wiemann, Nielsen. Carried

Old Business: none

Cost Share:

The District received a request from Virgil Schauer FY15-16, FY16-3, FY17-1 to enter into a Cost-Share contract for a grade stabilization/ feedlot fix on his property. Total estimated cost of the project is \$14,651.45 with cost-share of 75%, for a total of \$10,595.26 (FY15 \$2,438.44, FY16 \$1,659.17, FY17 \$6,497.65) and TA of \$2,648.51 (FY15 \$609.31, FY16 \$414.79, FY17

\$1,624.41). Upon a motion by Schafer and seconded by Thies it was moved to approve Virgil Schauer FY15-16, FY16-3, FY17-1 Cost-Share assistance of \$10,595.26 with TA of \$2,648.51. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Cost-Share contract FR14-8 for Mildred Heldberg water and sediment control basin is complete. Landowner is requesting final payment in the amount of \$2,118.65 with TA of \$529.66. Upon a motion by Thies and seconded by Wiemann it was moved to approve FR14-8 for Mildred Heldberg in the amount of \$2,118.65 with TA of \$529.66. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Extension for FY2015 grant has been approved by BWSR and needed approval from the Board. Upon a motion by Schafer and seconded by Wiemann it was moved to approve the extension of the FY2015 grant. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

2017 MACDE Dues: Upon a motion by Thies and seconded by Schafer, it was moved to approve payment of the annual MACDE employee membership dues in the amount of \$40.00 (\$20 each) for Wurscher and Otto. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

MASWCD Annual Convention: There was discussion between staff and the Board about the convention and hotel reservations.

Area 6 Meeting: It was approved for all staff and supervisors to attend the Area 6 meeting which will be held on November 22nd in Winnebago. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

NRCS Report – April Sullivan reported - see attached.

Supervisor & Staff Report: Otto reported on the sessions that he attended at the BWSR academy, and that he has started to use the new BuffCAT tool. Wurscher reported on the BWSR academy, CNMP training that he attended in Owatonna, new cost-share contracts, and also on the new BuffCAT tool. Ostermann reported on BWSR academy, and is in the process of working on employee evaluations and goal setting for 2017.

Other Business: There was discussion regarding the donation for the MASWCD convention. Schafer mentioned purchasing a wagon and filling it with other donations from the Board.

Next Meeting: December 13, 4:00 p.m.

Adjourn: Upon a motion by Thies and seconded by Wiemann, it was moved to adjourn the meeting. Ayes Schafer, Thies, Wiemann, Nielsen. Carried. Meeting adjourned at 4:35 P.M.

Approved: December 13, 2016

Secretary