



Sibley SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6th Street, Gaylord, MN 55334,
December 13, 2016.

Meeting was called to order by Chair – Nielsen at 4:03 P.M.

Members Present: Chair, Robert Nielsen
Vice-Chair, Wayne Grams
Secretary, Kathleen Thies
Treasurer, Gary Schafer
Member, Paul Wiemann

Others Present: District Technician/Water Planner, Ron Otto
District Technician, Joel Wurscher
NRCS District Conservationist, April Sullivan
Nicollet/Sibley Administrative Assistant, Melissa Lancaster - Absent
District Manager, Kevin Ostermann
Rush River/High Island Coordinator, Coleton Draeger

Upon a motion by Schafer and seconded by Grams, it was moved to approve the agenda as presented. Ayes Schafer, Thies, Wiemann, Nielsen, Grams. Carried

Upon a motion by Schafer and seconded by Wiemann, it was moved to approve the minutes of the November 2016 meeting. Ayes Schafer, Thies, Wiemann, Nielsen, Grams. Carried

Upon a motion by Grams and seconded by Wiemann, it was moved to approve 22 paid bills for November 2016 totaling \$22,558.33. Ayes Schafer, Thies, Wiemann, Nielsen, Grams. Carried

Upon a motion by Schafer and seconded by Grams, it was moved to approve the December 2016 Treasurer's Report subject to audit. Ayes, Schafer, Thies, Wiemann, Nielsen, Grams. Carried

Old Business: none

Cost Share:

Cost-Share contract FR14-7 for Kevin Keopp water and sediment control basin is complete. Landowner is requesting final payment in the amount of \$5,600.00 with TA of \$1,400.00. Upon a motion by Grams and seconded by Wiemann it was moved to approve FR14-7 for Kevin Keopp in the amount of \$5,600.00 with TA of \$1,400.00 Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Cost-Share contract FR14P2-3 for John Dacey water and sediment control basin is complete. Landowner is requesting final payment in the amount of \$8,500.00 with TA of \$2,125.00. Upon a motion by Wiemann and seconded by Schafer it was moved to approve FR14P2-3 for John Dacey in the amount of \$8,500.00 with TA of \$2,125.00. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Cost-Share contract FR14P2-7 for Jesse Taralseth water and sediment control basin is complete. Landowner is requesting final payment in the amount of \$3,412.00 with TA of \$853.00. Upon a motion by Grams and seconded by Schafer it was moved to approve FR14P2-7 for Jesse Taralseth in the amount of \$3,412.00 with TA of 853.00. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Cost-Share contract FY15-14 for Lana Lange well sealing is complete. Landowner is requesting final payment in the amount of \$278.50 with TA of \$69.50. Upon a motion by Grams and seconded by Schafer it was moved to approve FY15-14 for Lana Lange in the amount of \$278.50 with TA of \$69.50. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Purchase of safety equipment: A request was presented to the Board to approve the purchase of fire extinguishers, first-aid kits, and safety vests as needed for the vehicles and staff. Upon a motion by Weimann and seconded by Schafer it was approved to purchase the safety equipment as needed for the SWC. Ayes Nielsen, Schafer, Theis, Wiemann. Carried

Year End Audit: A request was presented to the Board to approve Peterson Company to complete the year-end audit for the Sibley Soil & Water Conservation Office. Cost of this audit is \$875.00. Upon a motion by Wiemann and seconded by Schafer it was moved to approve this request. Ayes Nielsen, Schafer, Theis, Wiemann. Carried

Space Update: The District Manager gave an update on the space that is available with USDA Offices. The District Manager will talk with the County Administrator to work on setting up a meeting to discuss options with the County.

Buffer Grant: The District received the 2017 BWSR Buffer Grant Agreement for the amount of \$25,000. Upon a motion by Wiemann and seconded by Thies the Board approved 2017 BWSR Buffer Grant Agreement in the amount of \$25,000. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

Employee Reviews: The District Manager met with the personnel committee to discuss staff reviews. Upon a motion by Wiemann and seconded by Thies the Board approved the reviews and wage increases for staff as recommended by the District Manager. Ayes Nielsen, Schafer, Thies, Wiemann. Carried

NRCS Report – April Sullivan reported - see attached.

Supervisor & Staff Report: Draeger reported on Watershed Management Training he had completed. Draeger reported that the newsletter and calendars are in the process of being printed.

Other Business:

Next Meeting: January 10, 2017 at 4:00 p.m.

Adjourn: Upon a motion by Thies and seconded by Wiemann, it was moved to adjourn the meeting. Ayes Schafer, Thies, Wiemann, Nielsen. Carried. Meeting adjourned at 5:00 P.M.

Approved: January 17, 2017

Secretary