



Sibley SOIL AND WATER CONSERVATION DISTRICT

111 6th Street PO Box 161
Gaylord, MN 55334
TELEPHONE (507) 237-5435

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6th Street, Gaylord, MN 55334,
August 11, 2015

Meeting was called to order by Vice - Chair – Wieman at 4:00 P.M.

Members Present: Chair, Paul Wiemann Vice-Chair, Robert Nielsen
 Secretary, Wayne Grams Treasurer, Kathleen Thies
 Member, Gary Schafer

Others Present: District Manager, Kevin Ostermann
 District Technician/Water Planner, Ron Otto
 NRCS Soil Conservationist, April Sullivan
 Rush River/High Island Coordinator, Colten Draeger
 Area 6 Director, Mark Schnobrich

Upon a motion by Nielsen and seconded by Grams, it was moved to approve the agenda as presented. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Upon a motion by Schafer and seconded by Thies, it was moved to approve the minutes of the July 11th, 2015 meeting. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Upon a motion by Thies and seconded by Schafer, it was moved to approve 22 paid bills for June 2015 totaling \$14,345.83. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Upon a motion by Schafer and seconded by Nielsen, it was moved to approve the August 2015 Treasurer's Report subject to audit. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Old Business: None

2014 Flood Relief Cost Share:

Cost Share Contract FR 1(14) for John Dacey repair of water control structure is complete. Total cost of repairs \$9,380.20. Upon a motion by Grams and seconded by Thies, to pay \$9,380.20 with a TA of \$1,000.00 from the State Cost Share Flood Relief Grant FY2014 for C-S contract John Dacey FR 1(14). Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Cost Share Contract FR 2(14) for Kevin Koepp repair of water & sediment control basins is completed. Total cost of repairs \$22,837.00. Upon a motion by Schafer and seconded by Thies, to pay \$22,837.00 with a TA of \$2,000.00 from the State Cost Share Flood Relief Grant FY2014 for C-S contract Kevin Koepp 2(14). Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

New District Technician: The personnel committee meet and reviewed all the applications that were received. Upon a motion by Nielsen and seconded by Grams, it was moved to hire Joel Wurscher at a starting wage of \$18.50/hour and after his 6 month probation period has ended the personnel committee will review his performance and will adjust accordingly. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

FY 2016 General Services Grant Agreement: The staff presented the FY 2016 BWSR General Services Grant Agreement. General Services \$18,868.00, Cost Share \$9,005.00, RIM Services \$4,557.00, Total Grant Agreement: \$32,430.00. Upon a motion by Nielsen and seconded by Grams, it was moved to enter into the grant agreement which will total \$32,430.00. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Space Needs: Ostermann updated the board on the space needs of the combination of both Nicollet and Sibley Counties. Upon a motion by Nielsen and seconded by Grams, it was moved to advertise for space to accommodate both Nicollet and Sibley SWCD Offices. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

New Vehicle: Ostermann present information on the options for purchasing a new vehicle for district use, the current vehicle is a 1998 Ford F-150. Upon a motion by Nielsen and seconded by Schafer, it was moved to authorize the District Manager to purchase a new vehicle at the lowest bid. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

2016 Budget: Ostermann reviewed the 2016 budget with the Supervisors.

Rush River/High Island Funding: The Sibley County Commissioner's requested to the board to help with the short fall to fund the Rush River/High Island coordinator position. Upon a motion by Thies and seconded by Grams, it was moved to authorize up to \$10,000 to help in the short fall of this position. Ayes Grams, Schafer, Thies, Wiemann. Carried

Staffing Needs: Ostermann presented to the board what staffing needs are for Nicollet and Sibley Counties at the present time. Upon a motion by Nielsen and seconded by Grams, it was moved to work with the Nicollet SWCD to work on the hiring of Administrative Assistant and explore the option of hiring an Engineer. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

See attached sheet for NRCS report

Staff & Other Reports:

Draeger reporting that he is working on and is rapping things up with grants.

Otto ordered the sign for the conservation farmer and is working on the flood relief grant.

Grams, Nielsen, Schafer, & Thies reported on the Local Work Group Meeting held in Lafayette.

Wiemann reported on the Sibley County Fair.

Schnobrich reported on the convention planning for the December meeting

Next Meeting: September 8, 2015 at 4:00 P.M. to be held at Melsha's Pond.

Adjourn: Upon a motion by Nielsen and seconded by Thies, it was moved to adjourn the meeting. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried. Meeting adjourned at 5:15 P.M.

Approved: September 8, 2015

Secretary

SIBLEY SOIL AND WATER CONSERVATION DISTRICT				
MONTHLY TREASURER'S REPORT				
August 1, 2015				
<u>PROGRAM</u>	<u>CASH BAL</u> 7/1/2015	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> 7/31/2015
District Funds	\$ 116,984.10	\$ 774.63	\$ 220.00	\$ 117,538.73
Certificate of Deposit #1	\$ 18,713.55	\$ 29.94	\$ 0.00	\$ 18,743.49
County Funds	\$ 11,408.96	\$ 25,001.75	\$ 9,159.60	\$ 27,251.11
SWCD Service Grants	\$ 0.00	\$ 581.25	\$ 581.25	\$ 0.00
Easement Services Grant	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
WCA	\$ 11,296.99	\$ 0.00	\$ 0.00	\$ 11,296.99
NRGB Grant	\$ 3,818.38	\$ 0.00	\$ 0.00	\$ 3,818.38
NRGB Match	\$ 13,494.05	\$ 4,243.75	\$ 1,887.00	\$ 15,850.80
Flood Relief Cost Share	\$ 166,351.07	\$ 0.00	\$ 0.00	\$ 166,351.07
Bevens Creek SSTS Program	\$ 4,259.96	\$ 0.00	\$ 0.00	\$ 4,259.96
SSTS Technical Assistance	\$ 994.07	\$ 0.00	\$ 0.00	\$ 994.07
Watershed Projects	\$ (2,924.30)	\$ 0.00	\$ 172.98	\$ (3,097.28)
Cost-Share Work	\$ 12,629.12	\$ 0.00	\$ 2,906.25	\$ 9,722.87
Total	\$ 357,025.95	\$ 30,631.32	\$ 14,927.08	\$ 372,730.19
Use of Cash				
Checking Acct.	\$ 5,766.20			\$ 26,404.07
Savings Acct.	\$ 332,546.20			\$ 327,582.63
Certificate of Deposit #1	\$ 11,974.39			\$ 12,004.33
Certificate of Deposit #2	\$ 6,739.16			\$ 6,739.16
Total	\$ 357,025.95			\$ 372,730.19
Accounts Payable				
	\$ 0.00			
Accounts Receivable				
		Total Net Worth		\$ 372,730.19
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 372,730.19</u>
August 11, 2015				
Approved			District Treasurer	