



Sibley SOIL AND WATER CONSERVATION DISTRICT

111 6<sup>th</sup> Street PO Box 161  
Gaylord, MN 55334  
TELEPHONE (507) 237-5435

## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6<sup>th</sup> Street, Gaylord, MN 55334,  
December 15, 2015.

Meeting was called to order by Chair – Wieman at 4:03 P.M.

Members Present:      Chair, Paul Wiemann                                  Vice-Chair, Robert Nielsen  
   Secretary, Wayne Grams    Treasurer, Kathleen Thies  
   Member, Gary Schafer

Others Present:      District Manager, Kevin Ostermann  
   District Technician/Water Planner, Ron Otto  
   District Technician, Joel Wurscher  
   NRCS Soil Conservationist, April Sullivan  
   Rush River/High Island Coordinator, Colten Draeger  
   Nicollet SWCD Administrative Assistant – Melissa Lancaster  
   BWSR Board Conservationist, Adam Beilke - Absent

Upon a motion by Nielsen and seconded by Schafer, it was moved to approve the agenda as presented. Ayes Nielsen, Schafer, Thies, Wiemann, Grams. Carried

Upon a motion by Schafer and seconded by Grams, it was moved to approve the minutes of the November 10th, 2015 meeting. Ayes Nielsen, Schafer, Thies, Wiemann, Grams. Carried

Upon a motion by Nielsen and seconded by Thies, it was moved to approve 21 paid bills for November 2015 totaling \$14,670.33. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Upon a motion by Nielsen and seconded by Thies, it was moved to approve the December 2015 Treasurer's Report subject to audit. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

**Old Business: None**

**Cost Share:**

The District received a request for cost share assistance from Pete Weber 9(15) for a water & Control Basin. Total estimated cost \$22,835.00. Upon a motion by Schafer and seconded by Grams, to allocate: \$4,779.00 or 75% of the cost whichever is less from the State Cost Share FY2015 for C-S Pete Weber 9(15). Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

Upon a motion by Schafer and seconded by Nielsen to submit a request for an extension on the 2013 Cost Share Flood Relief Grant until December 31, 2016. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

The District received a request for admendment from Pete Weber FR 8(12) to extend the contact date until December 31, 2016 due to rainfall that we received in November. Upon a motion by Schafer and seconded by Grams to extend the completion date until December 31, 2016 for Pete Weber C-S contract FR 8(12). Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

The District received a request for cost share assistance from Dave Panning 2(14) for a well sealing. Total estimated cost \$800.00. Upon a motion by Grams and seconded by Thies, to allocate: \$400.00 or 50% of the cost whichever is less from the State Cost Share FY2014 for C-S contract Dave Panning 2(14). Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

**SWCD Logo Clothing:** A request was made to use tree money to purchase logo clothing for the staff and Board members. Upon a motion by Schafer and seconded by Grams it was approved to purchase pull-overs (one per staff and one per Board members) and polo shirts (two per staff and one per Board member). Ayes Grams, Schafer, Thies, Nielsen, Wiemann. Carried

**Personnel Committee:** An updated Personnel Policy Handbook which will follow closely with Nicollet SWCD was presented to the Board. The personnel committee met for review of the handbook and a few changes will be made so it can be approved at the January 2016 meeting.

**BWSR Grant Agreements:** The staff presented the 2016 SWCD Local Capacity Services Grant work plan. Upon a motion by Nielsen and seconded by Thies it was moved to approve the work plan. Ayes Grams, Schafer, Thies, Nielsen, Wiemann. Carried

**Unused Well Sealing Cost Share:**

Upon a motion by Nielsen and seconded by Thies it was moved to adopt the following Cost Share rates: For unused well sealing shall not exceed 50% per individual well that is sealed or \$400 per individual well after replacement. Cost share will not be available if the well sealing is being completed due to enforcement action. The use of state cost share funds for unused well sealing should be prioritized to fill the gaps in funding available through other sources. Ayes Grams, Schafer, Thies, Nielsen, Wiemann. Carried

**Local Capacity Grant:** A request was made to purchase new GPS survey equipment to share with Nicollet SWCD. Upon a motion by Nielsen and seconded by Grams, it was move to approve the purchase with Nicollet to pay half of the purchase price. . Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

**2015 NACD Dues:** The district received its 2016 membership for the National Association of Conservation Districts (NACD). Total dues for 2016 are \$775.00. Upon a motion by Thies and seconded by Grams, it was moved to pay the 2016 dues to NACD in the amount of \$775.00. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried

**See attached sheet for NRCS report**

**Staff & Other Reports:**

Draeger working on Sampling Grant, 319 Work Plan BMPs & incentives.

Otto reported on MASWCD Meeting, WCA violations, septic loans completed.

Wurscher reported on the flood relief surveying and streambank projects

Bielke reported on BWSR capacity grant authorization, hiring a buffer coordinator, phase 3 flood relief money, soil loss law guidance coming in December

Wiemann, Schafer, Thies, Grams reported on the Area 6 meeting held in November.

Wiemann, Schafer, Thies, Grams, Nielsen, reported on the MASWCD Convention held in Bloomington on Decmeber 6-8.

**Next Meeting:** January 12, 2016 at 4:00 P.M.

**Adjourn:** Upon a motion by Grams and seconded by Nielsen, it was moved to adjourn the meeting. Ayes Grams, Nielsen, Schafer, Thies, Wiemann. Carried. Meeting adjourned at 5:50 P.M.

Approved: January 12, 2016

\_\_\_\_\_  
Secretary

**SIBLEY SOIL AND WATER CONSERVATION DISTRICT**

**MONTHLY TREASURER'S REPORT**

**December 1, 2015**

<b>PROGRAM</b>	<b>CASH BAL</b>	<b>RECEIPTS</b>	<b>DISBRMS</b>	<b>CASH BAL</b>
	<u>11/1/2015</u>			<u>11/30/2015</u>
District Funds	\$ 77,394.98	\$ 1,216.37	\$ 175.00	\$ 78,436.35
Certificate of Deposit #1	\$ 18,743.49	\$ 0.00	\$ 0.00	\$ 18,743.49
County Funds	\$ 39,990.23	\$ 0.00	\$ 4,808.51	\$ 35,181.72
SWCD Service Grants	\$ 11,743.44	\$ 0.00	\$ 5,231.43	\$ 6,512.01
Easement Services Grant	\$ 4,557.00	\$ 0.00	\$ 0.00	\$ 4,557.00
WCA	\$ 10,667.99	\$ 0.00	\$ 688.38	\$ 9,979.61
NRGB Grant	\$ 3,818.38	\$ 0.00	\$ 0.00	\$ 3,818.38
NRGB Match	\$ 17,735.80	\$ 0.00	\$ 1,314.18	\$ 16,421.62
Buffer Grant	\$ 0.00	\$ 25,000.00	\$ 0.00	\$ 25,000.00
Flood Relief Cost Share	\$ 354,974.87	\$ 0.00	\$ 0.00	\$ 354,974.87
Bevens Creek SSTS Program	\$ 4,259.96	\$ 0.00	\$ 0.00	\$ 4,259.96
SSTS Technical Assistance	\$ 994.07	\$ 0.00	\$ 0.00	\$ 994.07
Watershed Projects	\$ 2,012.46	\$ 0.00	\$ 2,012.46	\$ (0.00)
Cost-Share Work	\$ 18,727.87	\$ 0.00	\$ 440.37	\$ 18,287.50
<b>Total</b>	<b>\$ 565,620.54</b>	<b>\$ 26,216.37</b>	<b>\$ 14,670.33</b>	<b>\$ 577,166.58</b>
<b>Use of Cash</b>				
Checking Acct.	\$ 27,913.65			\$ 14,401.32
Savings Acct.	\$ 518,963.40			\$ 544,021.77
Certificate of Deposit #1	\$ 12,004.33			\$ 12,004.33
Certificate of Deposit #2	\$ 6,739.16			\$ 6,739.16
<b>Total</b>	<b>\$ 565,620.54</b>			<b>\$ 577,166.58</b>
<b>Accounts Payable</b>				
	\$ 0.00			
<b>Accounts Receivable</b>				
	\$ 0.00	Total Net Worth		\$ 577,166.58
		Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 577,166.58</u>
December 15, 2015				
Approved			District Treasurer	