



Sibley SOIL AND WATER CONSERVATION DISTRICT

111 6th Street PO Box 161
Gaylord, MN 55334
TELEPHONE (507) 237-5435

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6th Street, Gaylord, MN 55334,
January 17, 2017.

Meeting was called to order by Chair – Nielsen at 4:00 P.M.

Members Present: Chair, Robert Nielsen
Vice-Chair, Wayne Grams
Secretary, Kathleen Thies
Treasurer, Loren Evenson
Member, Paul Wiemann

Others Present: District Technician/Water Planner, Ron Otto
District Technician, Joel Wurscher
NRCS District Conservationist, April Sullivan
Niccollet/Sibley Administrative Assistant, Melissa Lancaster
District Manager, Kevin Ostermann
Rush River/High Island Coordinator, Coleton Draeger - Absent

Upon a motion by Wiemann and seconded by Thies, it was moved to approve the agenda as presented. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Upon a motion by Grams and seconded by Evenson, it was moved to approve the minutes of the December 2016 meeting. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Upon a motion by Wiemann and seconded by Grams, it was moved to approve 28 paid bills for December 2016 totaling \$41,057.82. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Upon a motion by Grams and seconded by Thies, it was moved to approve the January 2017 Treasurer's Report subject to audit. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Old Business: none

Cost Share:

Board Reorganization: Upon a motion by Wiemann and seconded by Grams it was moved to approve the Board positions to remain as currently stated, with Loren Evenson to fill the open position of Treasurer. Ayes Thies, Wiemann, Nielsen, Grams, Evenson Carried

2017 Committee Assignments: Upon a motion by Thies and seconded by Grams, it was moved to accept the 2017 Committee Assignments. Ayes Thies, Wiemann, Nielsen, Grams Evenson. Carried

<u>2017 Committee Assignments</u>				
	<u>Committee</u>		<u>Alternate</u>	<u>Meetings</u>
	South Central SWCD TSA	Robert Nielsen	Kathleen Thies	Quarterly
	Personal Committee	Paul Wiemann	Robert Nielsen	Once a Year
	Sibley County Water Resouce	Wayne Grams	Robert Nielsen	Quarterly
	Legislative	Loren Evenson	Wayne Grams	
	Sib/Nic Office	Wayne Grams	Loren Evenson	
	Budget Committee	Paul Wiemann	Kathleen Thies	Once a Year
	EQIP Committee	Paul Wiemann	Robert Nielsen	Once a Year
	Buffer Committee	Kathleen Thies	Robert Nielsen	

IRS Mileage: The district received notice that the 2017 IRS Mileage Rate will be changed to 53.5 cents/mile, down from 54 cents/mile in 2016. Upon a motion by Wiemann and seconded by Theis, it was moved to change the mileage rate to 53.5 cents/mile effective 01-07-2017. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Authorization to Sign Checks: Currently Ostermann, Otto, Wurscher, and Schafer are authorized to sign checks. Upon a motion by Grams and seconded by Thies, it was moved to replace Schafer with Wiemann, on the bank authorization form. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Official Depository: Currently ProGrowth Bank in Gaylord is the official depository. Upon a motion by Grams and seconded by Wiemann, it was moved to continue to use ProGrowth Bank as the official Depository for 2017. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

Year End Audit: A request was presented to the Board to approve Peterson Company LTD. to complete the 2016 year-end audit for the Sibley Soil & Water Conservation Office. Cost of this financial report is \$2,220.00 Upon a motion by Wiemann and seconded by Evenson it was moved to approve this request. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

MCIT Renewal: The District received and reviewed the invoices for insurance coverage thru the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums paid is \$4,187.00. Upon a motion by Wiemann and seconded by Grams, it was moved to approve this amount. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

2016 MASWCD Dues: The District received an invoice for the 2017 MASWCD Dues in the amount of \$2,837.89. Upon a motion by Grams and seconded by Thies it was moved to approve this payment. Ayes Thies, Wiemann, Neilsen, Grams, Evenson. Carried

Space Update: The District Manager gave an update on the space that is available and reported that the County is not interested in purchasing the proposed building. The District Manager, along with members of the Board will attend a meeting with the County Commissioners on February 28th to discuss other possible options. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

2017 Capacity Grant: Upon a motion by Grams and seconded by Wiemann it was moved to accept an additional \$118,000.00 in funds from the Capacity Grant. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

RIM Gary Kruggel: RIM Easement #72-01-02 project for Gary Kruggel is complete. Total cost of the project is \$2,264.55, with a total RIM reimbursement of \$300.00. Upon a motion by Grams and seconded by Wiemann, it was approved to send the voucher to BWSR for payment. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried

NRCS Report – April Sullivan reported - see attached.

Supervisor & Staff Report: Otto reported for Dreager who is on vacation (see attached). Otto gave a report on projects and meetings he has attended (see attached) and also proposed a road tour with a bus for the spring. Wurshcer gave an update on Cost-Share funds and also an update on buffer compliance (see attached).

Other Business:

Next Meeting: February 14, 2017 at 4:00 p.m.

Adjourn: Upon a motion by Wiemann and seconded by Grams, it was moved to adjourn the meeting. Ayes Thies, Wiemann, Nielsen, Grams, Evenson. Carried. Meeting adjourned at 5:00 P.M.

Approved: February 14, 2017

Secretary