



Sibley SOIL AND WATER CONSERVATION DISTRICT

111 6<sup>th</sup> Street PO Box 161  
Gaylord, MN 55334  
TELEPHONE (507) 237-5435

## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Sibley Soil and Water Conservation District, 111 6<sup>th</sup> Street, Gaylord, MN 55334,  
May 9, 2017.

Meeting was called to order by Vice Chair – Grams at 4:00 P.M.

Members Present: Chair, Robert Nielsen - Absent  
Vice-Chair, Wayne Grams  
Secretary, Kathleen Thies  
Treasurer, Loren Evenson - Absent  
Member, Paul Wiemann

Others Present: Watershed Technician/Water Planner, Ron Otto  
Interim District Manager, Joel Wurscher  
NRCS District Conservationist, April Sullivan  
Niccollet/Sibley Administrative Assistant, Melissa Lancaster  
District Manager, Kevin Ostermann  
Watershed Grants Coordinator, Coleton Draeger  
BWSR Board Conservationist, Jennifer Mocal-Johnson

Upon a motion by Thies and seconded by Wiemann, it was moved to approve the agenda as presented. Ayes Thies, Wiemann, Grams. Carried

Upon a motion by Wiemann and seconded by Thies, it was moved to approve the minutes of the April 2017 meeting. Ayes Thies, Wiemann, Grams. Carried

Upon a motion by Wiemann and seconded by Thies it was moved to approve 23 paid bills for April 2017 totaling \$28,626.46. Ayes Thies, Wiemann, Grams. Carried

Upon a motion by Wiemann and seconded by Grams, it was moved to approve the May 2017 Treasurer's Report subject to audit. Ayes Thies, Wiemann, Grams. Carried

**Old Business:** Wurscher followed up with the Board on the cost of new phone/internet service for Sibley SWCD. Through RS Fiber the cost for 2 line phones and internet would be \$124.00/month. Upon a motion by Thies and seconded by Wiemann it was moved to approve the Sibley SWCD to move forward with the purchase of these services. Ayes Thies, Wiemann, Grams. Carried.

**Cost Share:** The following are State Cost-Share corrective actions issued by BWSR presented and reviewed by the Board.

## **FY14**

**Name:** Larry Wigand

**Contract:** FY14-1

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 4/18/15, under #4 of the contract

No Federal or other state cost share

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Mark Melsha

**Contract:** FY14-2

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 4/8/15, under #4 of the contract

No Federal or other state cost share

Cost share not to exceed \$400.00 or 50%

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Elaine Breiteutz

**Contract:** FY14-3

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 5/13/15, under #4 of the contract

No Federal or other state cost share

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Howard Weckwerth

**Contract:** FY14-4

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 5/13/15, under #4 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Matt Erickson

**Contract:** FY14-5

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 6/10/16, under #4 of the contract.

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Arvid Schwartz

**Contract:** FY14-6

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years  
Date should say 7/8/16, under #4 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Dale Henderson

**Contract:** FY14-7

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years  
Date should say 7/8/16, under #4 of the contract  
No Federal or other state cost share

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Dale Henderson

**Contract:** FY14-8

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years  
Date should say 7/8/16, under #4 of the contract  
No Federal or other state cost share

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Kevin Thies

**Contract:** FY14-9

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years  
Date should say 8/19/15, under #4 of the contract  
No Federal or other state cost share  
Cost share not to exceed \$400.00 or 50%

Upon a motion by Wiemann and seconded by Grams it was moved to approve these Cost-Share corrections.

**Name:** Kevin Thies

**Contract:** FY14-10

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years  
Date should say 8/19/15, under #4 of the contract  
Cost share not to exceed \$400.00 or 50%

Upon a motion by Wiemann and seconded by Grams it was moved to approve these Cost-Share corrections.

**Name:** Winthrop Game Protective League

**Contract:** FY14-11

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years  
Date should say 8/19/15, under #4 of the contract

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** David Panning

**Contract:** FY14-12

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351  
Practice Lifespan should be 20 years  
Date should say 8/19/15, under #4 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Kevin Thies

**Contract:** FY14-13

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351  
Practice Lifespan should be 20 years  
Date should say 9/9/15, under #4 of the contract

Upon a motion by Wiemann and seconded by Grams it was moved to approve these Cost-Share corrections.

**Name:** David Kroells

**Contract:** FY14-14

**Cost Share Amount:** \$400.00

**Errors:** County # 72  
Practice Code should be 342  
Date should say 9/9/15, under #4 of the contract

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Terry Wendorff

**Contract:** FY14-15

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351  
Practice Lifespan should be 20 years  
Date should say 1/13/16, under #4 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Jamie Harmon

**Contract:** FY14-16

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351  
Practice Lifespan should be 20 years  
Date should say 10/16/15, under #4 (front) of the contract  
Not to exceed 50%, under #4 (back) of the contract

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Mark Henningson

**Contract:** FY14-17

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351  
Practice Lifespan should be 20 years  
Date should say 10/14/15, under #4 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Billy Gibson

**Contract:** FY14-18

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351  
Practice Lifespan should be 20 years  
Date should say 10/14/15, under #4 of the contract

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Mary Berg

**Contract:** FY14-19

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 3/10/16, under #4 (front) of the contract

Not to exceed 50%, under #4 (back) of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Michael Witthus

**Contract:** FY14-20

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 6/19/16, under #4 (front) of the contract

Cost share not to exceed \$400.00 or 50%

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** David Panning

**Contract:** FY14-21

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

## **FY15**

**Name:** Myra Briest

**Contract:** FY15-1

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Myra Briest

**Contract:** FY15-2

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Deloris Bressler

**Contract:** FY15-3

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Guste Blad

**Contract:** FY15-4

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 11/12/15, under #6 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

**Name:** Keith Hed

**Contract:** FY15-5

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Les Boettcher

**Contract:** FY15-6

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years

Date should say 11/12/15, under #6 of the contract

Upon a motion by Thies and seconded by Wiemann it was moved to approve these Cost-Share corrections.

**Name:** Mary Berg

**Contract:** FY15-7

**Cost Share Amount:** \$400.00

**Errors:** Practice Code should be 351

Practice Lifespan should be 20 years,

Date should say 3/10/16, under #6 of the contract

Upon a motion by Wiemann and seconded by Thies it was moved to approve these Cost-Share corrections.

It was also stated by BWSR that financial penalties will occur following a 2<sup>nd</sup> offense regarding incorrect information on Cost-Share Contracts. Ayes Thies, Wiemann, Grams. Carried.

**WCA Appeal:** Upon a motion by Wiemann and seconded by Thies, it was moved to approve Verne Schlueter's Findings and Order document.

**Building Update:** There was discussion between staff and Board about new office space and floor plans. Sibley SWCD could potentially sign a 10-year lease for the price of \$13.67 sq. ft. Total square feet of the new space would be 1,305, which would make the rent \$1,486.61/month. Staff and Board members decided to present this to the County for discussion before moving forward.

**Equipment Purchases:** Wurscher presented a list of equipment needed for the Sibley SWCD and the estimated cost of each item (see attached list). These items will be purchased when Capacity Grand funds are available. In addition, \$5,000 will be set aside for the joint purchase of a Trimble SX10 after approval by the Nicollet SWCD. Upon a motion by Wiemann and seconded by Thies it was moved to make a motion for a verbal commitment for the purchase of these items. Ayes Thies, Wiemann, Grams. Carried

**NRCS Report** – April Sullivan gave a verbal report updating the Board on CSP, CRP, and WRP. She also gave an update on the future for NRCS staffing.

**Supervisor & Staff Report:** Otto, Wurscher, and Draeger reported – see attached.

**Other Business:**

**Next Meeting:** June 13<sup>th</sup>, 2017 at 4:00 p.m.

**Adjourn:** Upon a motion by Wiemann and seconded by Thies, it was moved to adjourn the meeting. Ayes Thies, Wiemann, Grams. Carried. Meeting adjourned at 5:40 P.M.

Approved May 9, 2017

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Secretary